

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER::DARRANG::MANGALDAI
(ELECTION BRANCH)

TENDER NOTICE

Sealed Tenders are invited from Registered firms and suppliers affixed with non-refundable court fee stamp of Rs. 8.25 (Rupees eight & paise twenty-five) only for supply of the materials (the list of material enclosed) in connection with conduct of Parliamentary Election, 2019 under the following terms and conditions.

TERMS AND CONDITIONS :

1. The bidders must attach the self attested copies of firm registration Certificate, GSTIN, PAN Number, Trade License from MB/TC etc. and **Current Bank Account** No. of with the tender.
2. Bidders will have to ensure for supplying qualitative materials. If any supplier fails to supply qualitative materials, his/her order will be rejected immediately.
3. Bidders must state the name of company manufacturing the materials and the brand name/model of the materials. Bidders will have to give samples for preliminary verification in respect of the materials having no trade mark etc.
4. Interested bidders can visit this office on any working day, to inspect the specimens before submitting the tender.
5. The tender shall have to be placed in Proforma duly completed in all respects
6. The rates should be inclusive of all taxes.
7. The bidders will have to deposit an amount of Rs. 15,000/- (Rupees fifteen thousand) only as security deposit in the form of Demand draft/Call Deposit in favour of Deputy Commissioner, Darrang, Mangaldai payable at Mangaldai with the quotation.
8. In case the bidders/successful bidder(s) are found in breach of any condition(s) of tender at any stage, legal action as per rules/laws shall be initiated against the agency concerned. In such case, Security money deposited shall be forfeited.
9. No advance payment will be made.
10. Payment will be made after election process is over subject to availability of fund.
11. Deputy Commissioner, Darrang has the right to accept or reject any or all tenders without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.

The last date for submission of quotation is 3.00 PM of 15th February, 2019 and same would be opened on the same day at 4.00 PM, in the presence of the bidders or their authorized representatives in the office chamber of the Election Officer, Mangaldai.

Sd/-
(Ghanashyam Dass, IAS)
Deputy Commissioner, Darrang
&
District Election Officer
Mangaldoi

No. DEL-07/2019/7.

Dated Mangaldai, the 25th January, 2019

Copy to :

1. The Chief Electoral Officer, Assam, Dispur for favour of information.
2. The Election Officer, Mangaldai will arrange to publish the Tender Notice through district website as well as social media.
3. The DIPRO, Darrang. He is requested to give wide publicity through FLS, Print Media etc.(in two leading news papers, one in English and another in Assamese)
4. Notice board, D.C.'s office, Darrang.
5. All local firms.

Sd/-
Addl. Deputy Commissioner (Election)
Darrang : Mangaldai

LIST OF MATERIALS

Sl.No.	Name of materials	Name of Brand	Unit	Rate per unit
1	2	3	4	5
1	Wooden pencil	-do-	In dozen	
2	Self inking pad/Stamp Pad (Medium)	Tiger/Malay	In dozen	
3	Self inking pad/Stamp Pad (Big)	Tiger/Malay	No.	
4	Ball point pen	BN/TM	In dozen	
5	Add Gel Pen	Best quality	-do-	
6	Hi-tech pen	Luxort	-do-	
7	Hi-tech pen ink	-do-	Bottle	
8	Sketch Pen	-	Pkt	
9	Alpin	King	Pkt	
10	Sutlee (Jute)	-	In kg.	
11	Sutlee (jute) (100 gms ball)	-	Ball	
12	Water proof Plastic Gunny Bag (Plastic) (20"x14")	Sample to be given	No.	
13	Gunny bag (jute) Big size	-	No.	
14	Fixing pin	-	Pkt.(containing 50 nos.)	
15	Gum Past (150 ML)	-	Bottle	
16	Gum Past (750 ML)		Bottle	
17	Glue Stick	Prime Stick	No.	
18	Match Box	Sun flower	Pkt(containing 10 nos.)	
19	Blade	Prince	Pkt(containing 5 nos.)	
20	Metal rule	-	Piece	
21	Blank Paper	Good quality	In ream	
22	Thin Twine Thread	Good quality	Ball (20 mtrs)	
23	Wrapping paper	-do-	In ream	
24	Polythene carry bag (big size 12" X 16")	-do-	Kg.	
25	Polythene bag (65 x 45 cm)	Same to be given	No.	
26	Polythene bag (50 x 45 cm)	Same to be given	No.	
27	Waste paper basket (plastic)	-	No.	
28	Flannel cloth(12"X12")	Sample to be given	Piece	
29	Empty plastic cup for setting the indelible ink bottle.	-	No.	
30	Rubber band (a) 1" (b) 2" (c) 4"	Sample to be given	Kg.	
31	Sponge	-do-	In dozen	
32	Full scape paper	HPC (10.4 kg.)	In ream	
33	DFC paper	HPC (10.4 kg.)	In ream	
34	Carbon Paper(Blue) Single	Kores	100 sheet pkt	
35	Copier Paper (A4)	JK	In ream	
36	Copier Paper (FS)	JK	In ream	
37	Copier Paper (A3)	JK	In ream	
38	Nidle (Big)	-	Pkt(containing 25 nos.)	
39	Candle (Big) 1200X6	-	Pkt(containing 6 nos.)	
40	Table Candle (18")	-	No.	
41	Card board (1.25"X8")	Sample to be given	Piece	
42	Eraz-ex	Kores	No.	
43	Paper weight	-	No.	
44	Pad ink (100 ml)	-	Bottle	
45	Tag (long size)	-	Bundle containing 50 nos.	
46	Both side ball pen (pointed)	Best quality	No.	
47	White ribbon ball	-	Ball(containing 10 mtrs.)	
48	File Cover	Best quality	No.	
49	File board	Best quality	No.	
50	Cover file	Ambassador	-do-	
51	Cover file (plastic)	Sample to be given	-do-	
52	Stick file			
53	Plastic Button File	Best quality	No.	
54	Clip file	Corporate	No	
55	Guard file	-	No.	

Sl.No.	Name of materials	Name of Brand	Unit	Rate per unit
56	Electric Bulb (200 W)	Bajaj	No.	
57	Electric Bulb (100 W)	Bajaj	No.	
58	Electric Bulb (60 W)	Bajaj	No.	
59	Electric tube	Bajaj/Philips	-do-	
60	LED Bulb (7 Wt)	Bajaj/Philips	-do-	
61	LED Bulb (9 Wt)	-	No.	
62	LED Bulb (15 Wt)	-	No.	
63	Pendant holder	Best quality	No.	
64	Tube light set	Best quality	-do-	
65	Tube holder	Best quality	-do-	
66	Flexible wire(Electric)	Best quality	Mtr.	
67	2.5 mm wire	Best quality	Mtr.	
68	Bed switch	Anchore	No.	
69	PVC wire	Best quality	Coil	
70	Black tap	-do-	Roll	
71	Pliers (medium)	-do-	Piece	
72	Torch light(2cells/3cells)	Eveready	No.	
73	Battery cell	-do-	-do-	
74	Hammer (medium)	-	-do-	
75	Knife (ordinary)	-	Piece	
76	Paper Cutter (Medium Size)	-	No.	
77	Paper Cutter (Big size)	-	No.	
78	Scissors (medium)	-	-do-	
79	Wooden Roller	-	-do-	
80	Plastic Scale	-	-do-	
81	Binding Register	-	No.	
82	Pokker	-	Piece	
83	Lock & key (60 mm)	Naylex/Hansa)	Pair	
84	Lock & key (45 mm)	Naylex/Hansa)	Pair	
85	Lock & key (Big size) (7 L)	Godrej	-do-	
86	Calculator 12 digits	Casio	No.	
87	Magnifying glass (small)	-	Piece	
88	Cup-plate	Bond China/General	Pair	
89	Plastic Jug	Best quality	No.	
90	Drinking glass	-do-	No.	
91	Distinguishing mark round seal	-	No.	
92	Ammonia Roll	-	Roll	
93	Ammonia Liquid	-	Bottle	
94	Tracing Paper	-	Roll	
95	Note sheet (34.5X21.5 size)	HPC	In ream	
96	Monogram of signature	-	No.	
97	Polymer Line seal (14 Pt.)	-	Line	
98	Polymer Line seal (18 Pt)	-	Line	
99	Polymer seal	-	Gape	
100	Polymer Round seal	-	No.	
101	Electronic chalk	Wills	No.	
102	Marker (Big)	Luxort	No.	
103	Paper Marker (Small)	Luxort	No.	
104	Mosquito repellent (Coil)	Best quality	Pkt	
105	Mosquito repellent (Liquid)	All Out	Bottle	
106	Mosquito repellent (Spry)	Hit	No	
107	Room Freshner	Best quality	Bottle	
108	Phenyle (450 ml)	Bengal	Bottle	
109	Drawing paper (white)	Best quality	Piece	
110	Zeems clip (plastic)	-do-	Pkt	
111	Cello Tape (Small)	-	Pkt.	
112	Fevicol (Small)	-	Tube	
113	Calling bell	-	No.	
114	Florescent pen	Best quality	No.	
115	HP Inject Cartridge No. 27	HP	No.	
116	HP Inject Cartridge No. 28	HP	No.	
117	HP LaserJet Print Cartridge 55A (P3015 series)	HP	No.	

Sl.No.	Name of materials	Name of Brand	Unit	Rate per unit
118	HP LaserJet Print Cartridge (12A)	HP	No.	
119	HP Laser Jet Print Cartridge (P1007)	HP	No.	
120	Hp Laser Jet 55A Toner	HP	No	
121	Inkjet cartridge (Colour) Lexmark-71	Lexmark	No.	
122	Inkjet cartridge(B/W) Lexmark-70	Lexmark	No.	
123	NPG-28 Toner (iR2320L)	Canon	No.	
124	NPG-37 Drum Unit	Canon	No.	
125	HP LaserJet Print Cartridge 45A (M4345 MFP)	HP	No.	
126	Inkjet cartridge (Colour) -811	Canon	No.	
127	Inkjet cartridge (B/W)-810	Canon	No.	
128	EPSON Print Cartridge 4518 (M1200)	EPSON	No.	
129	Canon Cartridge No.40	Canon	No.	
130	Canon Cartridge No.41	Canon	No.	
131	Print Cartridge for Konika Monolta PagePro 1350	Konika	No.	
132	Cannon Cartridge-98 (Colour)	Cannon	No.	
133	Cannon Cartridge-88 (Black)	Cannon	No.	
134	HP 88A Toner	HP	No.	
135	Photo copier Toner	Konika Monolta	No.	
136	Blank C.D. (General)	Best quality	No.	
137	Blank DVD	Best quality	No	
138	Sony Handycam Battery	Sony	No.	
139	Cassette of Handycam (Sony)	Sony	No.	
140	16 GB Pen drive	Kingson	No.	
141	32 GB Pen drive			
142	2GB Memory Card	-	No.	
143	4GB Memory Card	-	No.	
144	Note pad	-	No	
145	Pin cushion	-	No.	
146	Correcting fluid	Kores	Bottle	
147	Clip for Identity Card	-	No	
148	Jacket & lace for ID Card	Good quality	No.	
149	Plastic Tray	-	No.	
150	Table Cloth (White)	Best quality	Metre	
151	Emergency Charge Light	Do	No.	
152	Sealing Wax	Do	Pkt (10 pcs)	
153	Staple Machine (No. 24/6)	Kangaroo	No.	
154	Staple Machine (No.10)	Kangaroo	No.	
155	Staple Pin (No. 24/6)	Kores	Pkt	
156	Staple Pin (No.10)	Kores	Pkt	
157	Polythene carry bag [big size (26" X 18")]	Best quality	No.	
158	Multistand wire 4 mm	Best quality	Mtr/Coil	
159	Isolator	Best quality	No.	
160	Three pin top	Best quality	No.	
161	6 AMP Switch/Socket	Best quality	No.	
162	15 AMP Switch socket	Best quality	No.	
163	15 AMP switch	Best quality	No.	
164	3 core cable	Best quality	Mtr/Coil	
165	Markin Cloth	-	Mtr.	
166	Steel Trunk (36"x18"x12")	Best quality	No	
167	Water Filter	-	No.	
168	Umbrella	Mahendra Dutta	No.	
169	Clip Board	-	No.	
170	Page Marker	-	Pkt	
171	Extension Cord	-	No.	
172	Fax Roll	Kores	No.	