

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER : DARRANG : MANGALADAI
(NAZARAT BRANCH)

RE-TENDER NOTICE

Submission of earlier tender for Sweeping and Cleaning in the office of the Deputy Commissioner's and Circuit House, Darrang, Mangaldai, submitted by 4 (four) supplier 1. M/s Farhana Enterprise, Mangaldai 2. M/s A. Shakil Enterprise, Mangaldai 3. Shri Akhil Ch. Choudhury, Mangaldai 4. Biren Kr. Kalita, Mangaldai, rate is seems to be high. Hence cancelling the previous tender a sealed Re-tender affixed with non-refundable court fee stamp of Rs. 8.25 (Rupees eight & paise twenty-five) only are invited from the eligible Firm/Services providers/Contracts for Sweeping and Cleaning Services in the Office of the Deputy Commissioner, Darrang and Circuit house, Mangaldai under the following terms and condition:

TERMS AND CONDITIONS:

- (1) Rate should be quoted for Sweeping and Cleaning services on all days Monday to Saturday including holidays.
- (2) The initial Sweeping and mopping of all areas should be completed in the morning within two and half hour 7 AM to 9.30 AM.
- (3) It will be the responsibility to be the successful bidder to deploy adequate manpower. However the contractor will be have to deploy at least 3 (three) persons (2 for Office+1 for Circuit House).
- (4) Bid value should be quoted only for one year from the date of acceptance letter issued from the authority.
- (5) Rate should be for cleaning services with all required machinery and materials (like brooms hard and soft preferably with long handle, mops, wipers, dusters, cob, web remover Road brooms, toilet brush, carpet brush).
- (6) Rate should be quoted inclusive of all taxes both in figure and words.
- (7) Service provider will also provide vaccum cleaners and bags for collecting trash from rooms and others areas.
- (8) Office Rooms to be cleaned and dusting of furniture to be done daily in the morning. Daily removal of garbage/wast paper, Cleaning should be done in weekend/holidays too, if required.
- (9) Deep cleaning including Vacuum cleaning of room twice a week and corridors to be mopped twice a day.
- (10) Toilets to be cleaned once in the morning and once in the afternoon.
- (11) Balconies attached to rooms to be cleaned twice a week.
- (12) Washing of parking areas twice a month.
- (13) Garbage shall be collected from each room every day in the morning. The collected Garbage should be periodically disposed off in accordance with the relevant regulation of Mangaldai, Municipal Board. No Garbage shall be allowed to be accumulated in the office premises.
- (14) Cleaning of Drainage system should be done on regular basis.
- (15) Successful bidder shall be using branded material only with quality upto the satisfaction of the authority.
- (16) The persons to be deployed by the service provider should be in the age group of 18-40 years.
- (17) The successful bidder will have to deposit an amount of Rs. 50,000.00 (Rupees fifty thousand) only as security deposit in the from Demand draft/Call Deposit in favour of deputy Commissioner, Darrang, Mangaldai payable at Mangaldai.
- (18) The bidders must attach the self attested copies of GSTIN, PAN, Number and **Current Bank Account** No. of with the Tender.

(19) Deputy Commissioner, Dar rang has the right to accept or reject any or all quotations without assigning any reasons thereof.

The last date of submission of tender is 3 .00 PM of 20th August , 2019 in same will be opened on the same day at 4.00 PM, in the presence of the Bidders or their authorized representative in the Office Chamber of the Addl. Deputy Commissioner (Nazarat) Dar rang, Mangaldai.


Sd/-
Deputy Commissioner,
Darrang:: Mangaldai.

Memo No. DNZ.8 /2019/46

Dated Mangaldai, the 15th July, 2019.

Copy to :-

1. The Addl. Deputy Commissioner(Nazarat), Dar rang for information and necessary action.
He will arrange to publish the Tender Notice through district website as well as social media. In this regard B.O (Nazarat) will assist.
2. FAO for information and necessary action.
3. T.O for information and necessary action.
4. Office notice Board.
5. Office File.


Addl. Deputy Commissioner,
&
Nazarat Officer,
DC's Office::Darrang:: Mangaldai.

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