

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER :: DARRANG :: MANGALDAI
(ELECTION BRANCH)

TENDER NOTICE

Sealed tenders affixed with court fee stamp of Rs. 8.25 only are invited from the intending printing presses registered with Printing and Stationery Department, Govt. of Assam, for **printing and supply of the Forms/Cards/Covers etc.** as per list of items shown at **Annexure-A** in connection with conduct of **Assembly Election, 2021** under the following terms and conditions.

TERMS AND CONDITONS :

1. The Printing Press should be registered with Printing & Stationery Department, Govt. of Assam.
2. The printing press should have been an income tax assess for the last three financial years i.e. 2017-18, 2018-19 and 2019-20.
3. The printing press would have adequate financial resources to undertake the contract.
4. The bidders will have to deposit an amount of Rs. 15000/- (Rupees fifteen thousand) only with the tender in the form of Demand Draft/C.D. in favour of Deputy Commissioner, Darrang, Mangaldai as security deposit.
5. All Forms are to be printed on the paper of 10.4 kg. per ream and Printing should be very clear.
6. All the printing works should be completed within the stipulated time to be fixed by the office.
7. The bidders will have to quote their rates against each items in both figures and words.
8. Before printing, the final proof should be got approved by Election Branch/concerned cell
9. No ground like power failure/workers' strike/shortage of paper in the market etc. for failure in print and supply the allotted forms/envelops etc. will be considered.
10. Printing of forms must be as per specification, otherwise it will be rejected.
11. Payment will be made after election process is over and subject to availability of fund.
12. No advance payment will be made.
13. The bidders must attach the self attested copies of firm registration Certificate, GSTIN registration certificate, PAN Number, Trade License from MB/TC and Current Bank Account No. with the tender.
14. The rates should be inclusive of all taxes.
15. This office gives no assurance to the L-1 bidder to award the work at his quoted rate. If the DEO finds that the L-1 rate is on the higher side, the DEO may negotiate the price with L-1 bidder at rate deemed appropriate.
16. Deputy Commissioner has the right to accept or reject any or all tenders without assigning any reason thereof.

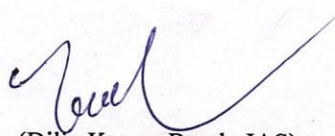
The last date for submission of tender is 3.00 PM of 03/03/2021 and same would be opened on the same day at 4.00 PM, in the presence of the bidders or their authorized representative.

Sd/-
(Dilip Kumar Borah, IAS)
Deputy Commissioner, Darrang
&
District Election Officer,
Mangaldoi.

Memo No. DEL-17/2021/9
Copy to :

Dated Mangaldai, the 23rd February, 2021.

- (1) The Chief Electoral Officer, Assam, Dispur for favour of information.
- (2) The DIPRO, Darrang, Mangaldai. He is requested to give wide publicity through FLS & print media. .
- (3) Notice Board.
- (4) Local Printing Presses.


(Dilip Kumar Borah, IAS)
Deputy Commissioner, Darrang
&
District Election Officer,
Mangaldoi.

ANNEXURE-A

LIST OF ITEMS

(A) FORMS : *(Rates should be quoted with paper of 10.4 kg in Green, Yellow, Brown, Blue and ledger paper)*

(1)	½ DFC	..	One side	... Per 500 copies
			Both side	... Per 500 copies
(2)	½ DFC	..	One side	... Per 1000 copies
			Both side	... Per 1000 copies
(1)	¼ DFC	..	One side	... Per 500 copies
			Both side	... Per 500 copies
(2)	¼ DFC	..	One side	... Per 1000 copies
			Both side	... Per 1000 copies
(5)	⅛ DFC	..	One side	... Per 500 copies
			Both side	... Per 500 copies
(6)	⅛ DFC	..	One side	... Per 1000 copies
			Both side	... Per 1000 copies

(B) SUPPLY AND PRINTING OF ENVELOPES *(Rates should be quoted for supply with printing in crap paper and century cover paper of various colour)*

(1)	9"x4"	...	Per 100
			Per 1000
(2)	9"x12	...	Per 100
			Per 1000
(3)	10"x4"	...	Per 100
			Per 1000
(4)	10"x5"	...	Per 100
			Per 1000
(5)	11"x5"	...	Per 100
			Per 1000
(6)	12"x6"	...	Per 100
			Per 1000
(7)	12"x16"	...	Per 100
			Per 1000
(8)	13"x18"	...	Per 100
			Per 1000

N.B. : *Specimen of various envelops may be seen by the bidders which are available in election office, Mangaldai.*

(C) VARIOUS CARDS:

(1)	Identity Cards (multi-colour with photograph & details)	Per each in century board with clip
(2)	General Identity Cards (Half post card size)	.. Per each in century board.

(D) OTHERS (Printing and Supply)

(1)	Coupon book for Tea, Lunch, Dinner, Breakfast etc. .. Book of per 1000 coupon.
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- (3) Route Chart for vehicle Per 100 copies.
- (4) Colour Master Plan (Printing & Binding-within 200 page .. Per Book
- (5) Receipt Book containing 25 pages with cover, .. Per Book
Numbering and stitching).
- (6) Register containing 100 pages/50 pages (A4 size) .. Per Book
[printing with cover, numbering and stitching(Register of voters)]
- (7) Address Tag (For CU & BU) .. Per each
(Specimen may be seen by the tenderer which are available in Election Branch, Mangaldai)
- (8) Candidates Day to Day Expenditure Register (150 pages) .. Per each
Printing in three different colour paper with hard binding
- (E) **SIGN BOARD (in hard century board) in 1/12 size**
PRESIDING OFFICER/POLLING OFFICER/ .. Per each
POLLING AGENT/ENTRY/EXIT ETC.
- (F) Flex Printing Per sqr.ft.
- (G) Printing of Books from PDF CD (With binding-within 315 pages) ... Per book.
- (H) Hard binding of Book Per book
- (k) Voters Slip (To be distributed at PS) .. Per copy
(Specimen may be seen by the tenderer which are available in Election Branch, Mangaldai)
- (l) Voters Slip (To be distributed by BLO) .. Per copy
(Specimen may be seen by the tenderer which are available in Election Branch, Mangaldai) (8"x6" size)


Election Officer
Mangaldai